

**Scrutiny Board - Fostering Inspection Action Plan  
August 2010**

	<b>Recommendation</b>	<b>Action Required</b>	<b>By Whom</b>	<b>Timescales / Revised Timescale</b>	<b>Budget Implications</b>	<b>Comments</b>
1	Safe caring policy/plan  Ensure that these are shared with the social worker and relevant to each child	To review documentation and guidance. Review with all fostering officers through team meetings and supervision	DS to take lead in this with Diane Bell	October 2010		
2	Medicals on carers to be updated every three years and on change of approval from temporary to permanent.	To consider resource implications as this was practice but ceased due to lack of resources to maintain this. To incorporate specific questions leading up to carer reviews re: health. Take a pro-active stance and ensure medicals undertaken where issues are raised and always when registration is changed to permanency.	SJ to discuss with Head of Service	Sept 2010	Resource implications	To consider how this can be implemented. Would require additional administrative resources identified and in place.
3	Roll out the independent reviewing officers for foster carers as recommended from Inspection July 2009	Evaluation report to be completed  Write business case and Delegated decision panel report	Ann Saunders  SJ	End March 2010  October 2010	Large implication for funding 3 FTE and 1.5 admin workers	Completed  Val Hales to progress in new role

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4	Carers to receive training in First Aid	Training organising this	Becky Hewitt	March 2011	£10,000	Priority for ½ foster carer population this financial year.
5	Health and safety risk assessments	Amend Health and Safety Update. E.g. window blind cords.	DS	End Sept 2010		
6	Improve quality assurance	Improve file auditing and evaluations	SJ updating file audit tool To discuss other quality assurance in Sept. management meeting.	Sept 2010		
7	Ensure that Supervisory visits are undertaken and that records reflect this	Review Supervisory forms	AMS	Oct 2010		
8	Foster Files – review make up and ensure well maintained, fully completed and signed	Sarah to look at with Pat as new file arrangements are required.	Pmc and SJ	Oct 2010	To cost Oct 2010	